City of Glenburn

Council meeting

2/04/2016

Mayor Eric Folstad called the council meeting to order at 7:00 pm

Those present were Council members Eric Folstad, Rick Larson, Dianne Hensen. Schilken and Ashley absent. Josh with Moore Engineering, Brad Brandt PW and Auditor Donna Zeltinger

Motion made by Dianne to approve the minutes from the regular meeting held January 6th, 2016. Second was made by Rick. All aye, minutes approved.

Donna informed the council that she had received an email from Blake Crosby stating that he had attended the Governors/OMB revenue conference and suggested that Cities plan for a decrease of 26% in State Aid for this year.

Motion by Dianne to approve the agenda. Second made by Rick, all aye, agenda approved.

**Reports from City Officers were given:**

**Dianne (Water and Pets):**

1. There were nine shut off notices sent off.
2. The dog renewal applications were sent out with the newsletter so they are coming in steadily.
3. Dianne would like to discuss the water payment policy, which is included for review, when Dave is back and there is a full board.
4. Dianne informed the board that there will be a 95 year all school reunion at the end of June and early July in 2017. They are trying to keep it lower key and have classes plan their own parties, but there will still be a banquet at the Holiday Inn in Minot on Friday, possible ranch rodeo on Sunday with a street dance in the evening. Any suggestions would be helpful to the committee.

**Chris (Sewer):**

1. Brad has suggested taking the Hydro Clean and manholes off of the list. We can see in the spring which ones need the most work and hire someone that is working in the area.
2. Brad still hasn’t had any luck with finding an alarm system that will last on the lift station. It was decided to have SRT come out and look at the system to see if a line could be hooked into the horn alarm system.

**Rick (Streets**): Streets have been sanded as needed.

**Dave-Buildings**

1. Garden City Apts.: nothing new
2. Building permits need to be updated.

**Mayor Folstad**: nothing new

**Employee Comments**: No comments at this time.

**Engineer’s comments:** Josh informed the council on the MR & I grants and that James Turnes with the State Water Commission had contacted the City to open up communications with the City. The government agencies are working through their processes to get their agreements in place so finalizing the funding is taking longer than expected. Moore has decided they will do the tower and water lines as one project to enable using the money in the best way. Optional funding was discussed, which include low interest loans or special assessing. Josh said there should be no issues with the funding.

Josh then mentioned that they had received a bid from Farden’s on insulating the sewer line that runs to the coulee. It was for two thousand which includes digging down a foot or two and placing in polystyrene insulation board over the sewer line. Moore will get a break down of costs from the Farden bid. We may be able to have Farden’s do this work when they are in the area for another project in order to reduce any mobilization costs that may be built into their bid. It was also discussed that another contractor can do this work if someone is in town doing other work.

**Unfinished BUSINESS:**

1. **Tabled:** Ambulance request for building.
2. **Ave N. (Momerak Road):** The agreement drawn up by Temanson, that had suggested changes by Brock, was discussed. Added was that the City will take over ownership after one year if all requirements by the City have been met. Dianne so moved to accept the agreement with changes. Rick made the second, Dianne yes, Rick yes, Eric yes, motion approved.

**N**EW BUSINESS:

1. Motion by Rick to designate First Western Bank & Trust as the depository of the public funds for the City of Glenburn. Second by Dianne. Rick yes, Dianne yes, Eric yes, approved.
2. Motion by Dianne to approve the Joint Election Powers Agreement between Renville County and the City of Glenburn. Second by Rick, Dianne yes, Rick yes, Eric yes, approved.
3. Those up for election in 2016 are Eric, Dianne, Chris on City Council and Tim and Ginney on Park board.
4. Dianne asked how the fund raiser breakfast went for the Park Board. They brought in around four hundred fifty dollars towards fixing the sewer at the park bathroom.

Presentation of Financial report:

Donna had an amended bill detail from January. The top $240 was not included with the auto sum figure. Dianne so moved to approve the amended bill detail for January 2016, Rick seconded the motion, all aye, approved.

Rick made the motion to approve the financial report and to pay the Feb. bills out of the proper accounts. Dianne seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll & sick pay 4,396.55

Donna Zeltinger – payroll 762.52

Jessica Stapleton-payroll 184.70

NDPERS 722.71

EFTPS (Nov & Dec) 2,582.07

Aflac 364.04

BCBS of ND 1,803.46

Amanda Skaar/deposit refund 41.37

Ameripride 35.00

Bank of ND 4,650.00

Circle Sanitation 2,666.00

Enerbase 512.43

Fairview Cemetery 564.53

First District Health 22.00

Gravel Products 398.55

Mertes Imp. 93.30

Moore Engineering 227.50

ND Water Poll Cont. Conf. 20.00

Nielson roofing 1,500.00

Otter Tail Power Co. 1,246.65

Renville County 1,335.00

Renville County Farmer 94.90

Souris River Telephone 152.16

Staples 143.61

Upper Souris Water Users 5,040.00

US Post Office 117.60

Work Force Safety & Ins. 1,098.47

**TOTAL ALL EXPENSES $ 30,775.12**

**Next meeting is scheduled for March 7th, 2016 at 7PM**

Rick made the motion to adjourn the meeting at 7:20 pm, second by Dianne, meeting adjourned.

Mayor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City Auditor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date approved: \_\_\_