Glenburn Council Meeting

June 4th, 2018

Mayor Folstad called the meeting to order at 6:304 pm. Present: Mayor Folstad, Council members Ashley, Larson, Hensen. Hoff absent. Other: Mike Foertsch with Moore Engineering, guests Rose and Tom Miltenberger, PW Brad Brandt and Auditor Donna Zeltinger.

Dave A. made the motion to approve the minutes from the May 7th, 2018 meeting. Second by Rick, all aye. Motion approved.

Additions to the agenda: Donna had a question about the Avery Estate lot and if it is ok to leave the garage on the empty lot and if they sell it to leave it on the lot. The council agreed it was ok and the lot will be sold as residential.

Motion made by Dianne to approve the agenda, second made by Dave A., all aye, agenda approved.

Guests: Tom and Rose Miltenberger were here to request the speed limit sign in their yard be moved closer to the road so he could mow around it better. Brad will take care of the matter.

**Reports from City Officers were given:**

**Dianne (Water & Pets):**

1. Water Tower/looping project: Mike will talk about it later.
2. There were three shut off notices and fourteen late notices sent out, all have paid.
3. One cat complaint where they had been feeding it for a couple of months and were now going to have it spayed and rehomed.
4. Donna had a list of names and amounts that she would like to have taken off of the books. After discussion, Dianne so moved to have the list of names and amounts removed from the books. Second made by Dave Ashley. Rick yes, Dianne yes, Dave yes. Motion approved.

**Brad (Sewer):** Brad has been checking into a building for the generator. Dave A. had a drawing and suggested a 12’x12’. They will get some prices. Sewer has been running well since the check valves were replaced; about 2 hours a day. Cell 3 having some green mossy problems.

**Rick (Street):** 1st Ave N. needs some major repair. Will need to dig it down and should possible replace the water and sewer lines while it is dug up. Need to check on some grants.

**Dave A. (Buildings):**

1. LeRoy is waiting for the windows and door to come in before starting the remodeling.
2. Barry & Renee Parks has submitted a 12’x12’ deck permit. After review, Dave A. made the motion to approve the deck permit, Second by Rick all aye, deck permit approved.

**Mayor Communication:** Dianne and Dave would like Paul Temanson, the City Attorney, to act as legal representative on the water issues. Dianne asked Mike if they ever dealt with issues like this and he said they do and could look over our contracts.

**Employee Communications:** Donna sent out five certified letters on mowing. She also called on the vacant homes on Raymond and Oakley Dr. The banks and management companies were going to send someone out. Dandelions have been a big issue this year. Council wants Donna to check with the attorney about having to send a certified letter to the same people every year. Brad would like to see it put in the newspapers once and that would be their only reminder.

**Engineers:**

a.Mike with Moore had the revised Garrison Diversion contract to be signed by the Mayor. It was approved earlier so just needs a signature.

b. Mike said there was a concern that there wasn’t enough room for the new tower because of the overhead power lines; the council explained that we own the property all the way west to the gravel road.

c. Dianne asked if Mark or Tyrel had sent any pictures or ideas on towers that the council could look at. Mike didn’t have anything on that.

d. Haven’t heard anything on the Verizon antenna agreement and the ambulance will take theirs down.

e. Juniper Environmental workers were up last week and got a map of the old tower and worked on their study of the tower area.

f. Mark Sweeney has accepted a position out of the state, so Kent Ritterman will be the new project manager. Mike Foertsch is the office manager for Minot and Bismarck.

**Unfinished business:** People are asking if the appliance pile can still be used. Arden Jesz will let us know when he is up and running at the MAC site so people can take their appliances out there and we can get rid of the unsightly pile in town. Brad said Arden was waiting for paperwork from the County.

**NEW Business:** It was mentioned that there isn’t grant money for streets but that the Bank of ND has a 2% low interest loan for streets/infrastructure.

**PAYING OF THE BILLS:**

Dave A. made the motion to approve the financial report and to pay the bills out of the proper accounts. Rick seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll 3,112.44

Donna Zeltinger – payroll 1,001.32

Rose Asuncion-payroll 49.87

NDPERS 843.72

Aflac 414.98

BCBS of ND 2,032.46

Post Master stamps 150.00

Fairview Cemetery 10.30

First Western Bank (bond) 1,190.00

First Western Bank (cash drawer) 85.78

LeRoy’s Home Improvement, Inc. 2,000.00

Michael Wahl, deposit refund 93.10

Ameripride 44.03

Circle Sanitation 2,640.00

Enerbase 103.02

Farden Construction (culvert moving) 2,750.04

First District Health 22.00

Menards 59.85

Mertes Imp. 98.30

Otter Tail Power Co. 1058.42

Renville County 1,335.00

Renville Co. Farmer 152.35

Souris Basin Planning 147.70

Souris River Telephone 184.16

Upper Souris Water District 5,220.00

**TOTAL ALL EXPENSES $ 24,798.84**

**Next meeting is scheduled for Monday July 9th, 2018 at 6:30 pm.**

Dave A. made the motion to adjourn the meeting at 7:19 pm, Rick seconded, all aye, meeting adjourned.

Approved date \_\_\_\_\_\_\_\_ Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City Auditor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_