City of Glenburn

Council meeting

June 5th, 2017

Those present were Mayor Eric Folstad, Council members Dave Ashley, Rick Larson. Dianne Hensen and Chris Schilken absent. Others: Rick Adam with Verizon, Clarke Stevens, GCDC, PW Brad Brandt and Auditor Donna Zeltinger.

Weather siren was tested and works.

Mayor Folstad opened the meeting at 7:00 PM.

Motion made by Rick to approve the minutes from the regular meeting held May 1st, 2017. Second was made by Dave, all aye, minutes approved.

Additions to the agenda: Fence permit from Jodi Spokely and Clarke Stevens with GCDC

 Motion made by Rick to approve the agenda with the additions; second made by Dave, all aye, agenda approved.

Guests:

1. Rick Adams with Verizon spoke to the council on the Verizon lease agreement being taken over from SRT, the construction process and the Right of entry agreement. Motion by Dave to sign the entry agreement from Verizon, second by Rick, all aye, approved.
2. Clarke Stevens representing the GCDC addressed the council on the update of the café/bar. They are asking if the City would co-sign the loan to remodel the building. He had numerous charts and figures showing what the Café would cost plus income from their fundraising efforts. Donna will check with the City Attorney to see if this is possible.

**Reports from City Officers were given:**

 **(Water & Pets):**

**a.** Nothing new on the water project from the engineers.

**b.** There werethirteen late/shut off notices sent out.

**c**. Water rate increases, hold until we hear more on the water project/grants.

d. Four curb stops were worked on.

 **(Sewer):** Nothing.

**Rick (Street):** Not in too bad of shape.

**Dave (Buildings):**

1. Dave made the motion to approve the building permit from the school with the stipulations that the school is responsible for the gate valve and meter that feeds the sprinkler system. Second made by Rick, all aye, permit approved.
2. Dave made the motion to approve the fence addition permit from Jodi Spokely. Second by Rick, all aye; approved.

**Mayor activity:** Donna contacted Moore Engineering for the surveying of the former Alef building and the Quonset area. Their proposal was for $6060. The council feels this is too high and wants to contact another surveyor. Donna will check with Sollid.

**Engineers report:**

Water tower project. No word on funding from the MR&I. Hold off on the Juniper Environmental Consulting contract. Donna informed the council that the bill from Ohnstad Twitchel will need to be paid as the loan from ND Financial was approved and they notify the bond council to finish the bond paperwork.

**Unfinished business: nothing at this time**

**New Business:**

1. Haven’t been able to get ahold of Joel with Joel’s Masonry since asking for a ND license and liability to fix the front of the building.
2. Motion by Dave to approve the Pledge of Securities from First Western Bank & Trust at Original face of $790,000; Market $830,295.; Book of $817,668. Second by Rick, all aye, approved.
3. Motion by Rick to approve by Resolution the Bond of the City Auditor as set by the ND insurance dept. for $236,000.00 until the end of 2017. Second by Dave, all aye, approved.
4. Sheriff Hatfield dropped off a new pay schedule for next year. Council will review.

**Presentation of Financial report:**

Rick made the motion to approve the financial report and to pay the bills out of the proper accounts. Dave seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll 2,892.12

Donna Zeltinger – payroll 974.31

Rose Asuncion-payroll 163.58

NDPERS 816.07

EFTPS 1,287.28

Aflac 364.04

BCBS of ND 1,834.83

3D Specialties 286.20

Ameripride 72.86

Bradley Brandt 169.98

Choice Auto Glass 218.00

Circle Sanitation 2,619.50

City of Minot 180.00

Donna Zeltinger 10.74

Enerbase 180.04

Fairview Cemetery 241.01

Farden Const. 443.75

First District Health 22.00

First Western Bank 1,410.00

Kemper Const. 6,583.00

Mertz Implement 162.90

Moore Engineering 262.50

ND Chemistry Lab 223.63

ND Sewage Pump & Lift Station 400.00

One Call Concepts 14.00

Otter Tail Power Co. 1,069.25

Renville County 1,335.00

Renville County Farmer 151.11

Schrei, Brandon or Amanda 33.10

Souris River Telephone 204.26

Upper Souris Water District 5,040.00

**TOTAL ALL EXPENSES $ 29,665.06**

**Next meeting is scheduled for Thurs. July 6th, 2017 at 7pm at City Hall.**

Rick made the motion to adjourn the meeting at 7:50 pm, Dave second, meeting adjourned.

Approved date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City Auditor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_