City of Glenburn

Council meeting

January 4th, 2017

Those present were Council members Dianne Hensen, Dave Ashley, Rick Larson, Chris Schilken. Mayor Folstad absent. Others: PW Brad Brandt and Auditor Donna Zeltinger.

President Ashley opened the meeting at 7pm.

Motion made by Dianne to approve the minutes from the regular meeting held Dec. 5th, 2016. Second was made by Rick, Discussion; Dianne asked that the no snow on the boulevard that was discussed in Dec. be put into the newsletter; all aye, minutes approved.

Motion made by Dianne to approve the agenda, second made by Chris, all aye, agenda approved.

**Reports from City Officers were given:**

**Dianne (Water & Pets):** No news on the water tower project. Numerous late statements have been paid. Donna informed the council on what she had found out about dog parks.

**Chris (Sewer):** All good. No issues.

**Rick (Street):** Lots of snow has been plowed. The council agreed to close the spur at 3rd Ave. S. due to the large amount of snow and drifting. They will pile up the snow to block off the ends and put up a sign showing the road is closed.

**Dave (Buildings):** The Garden City Apts. will be taken off of the agenda.

**Mayor activity:** Stinson hasn’t gotten back on the Sinclair station building.

**Employee communications:** Donna will be taking Jan. 12 & 13 off. Rose will work.

**Engineers comments:**

a.Nothing new heard on the water project.

b. Dave, Brad and Donna with Mark Sweeney met with Mike Hayes on Nov. 30th. The finishing of the road in the spring and the Farden bill were gone over and divided. Mike will call Farden’s. The breakdown amount for the City stands at $1,219.48 until we hear from Mike. Dianne so moved to pay this amount once we hear from Mike; and to pay the difference if there are service charges. Second by Rick. Rick yes, Dianne yes, Chris yes. Motion approved.

**Unfinished business:**

1. County shop: Donna found nothing in the contract with the County about contents of the building being removed. Brad doesn’t have a need for a heater in the building at this time so the council will drop the issue of the heater being removed from the building.
2. Dave informed the council of the Multi Hazard mitigation meeting that he attended in Mohall. The plans need to be updated every five years and are needed in case of a disaster and government funding is available. Projects that haven’t been implemented from the old plan are new siren(s) and a storm sewer system. Dave asked that the council be thinking of anything that they would like in the new plan.
3. Water rate increase will be discussed next month. Donna will get a chart of what other cities are charging.

**Building clean up: Table till next spring.**

**New Business:**

1. Dianne mentioned the LOC March Madness. We can discuss next month.
2. Brad asked about the process to declare a snow emergency. Dave said to check with the County to see if they have issued one yet.

**Presentation of Financial report:**

Dianne made the motion to approve the financial report and to pay the bills out of the proper accounts. Rick seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll 3,139.26

Donna Zeltinger – payroll 1,235.09

Donna Zeltinger-reimbursement 37.51

Rose Asuncion 229.02

NDPERS 778.19

EFTPS 1,299.96

Aflac 364.04

BCBS of ND 1,697.05

Ameripride 36.43

Circle Sanitation 2,650.50

Backes Brothers 300.00

Enerbase 2,107.33

Fairview Cemetery 95.81

Farden Const. 525.00

Farmers Union Oil-Kenmare 1,000.45

First District Health 22.00

Glenburn Park Board 100.00

Moore Engineering 1,019.25

Otter Tail Power Co. 1,282.28

Renville County 1,335.00

Renville County Farmer 193.12

Souris River Telephone 196.95

Staples 503.41

Upper Souris Water District 5,040.00

Water Deposit refunds 124.44

**TOTAL ALL EXPENSES $ 25,312.09**

**Next meeting is scheduled for February 6th, 2017 at 7pm**

Chris made the motion to adjourn the meeting at 7:30 pm, second by Rick, meeting adjourned.

Approved date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mayor Folstad

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City Auditor, Donna Zeltinger