Glenburn Council Meeting

November 5th, 2018 6:30 PM

Mayor Folstad called the meeting to order at 6:30 pm. Present: Mayor Folstad, Council members Ashley, Hoff and Larson; Hensen absent. Other: Brenda Foster and Tim Mihalick with First Western Bank, Becky & Jared Solomon and Auditor Donna Zeltinger.

Dave Ashley made the motion to approve the minutes from the Budget hearing and the October 1st, 2018 meeting. Second by Hoff, all aye. Motion approved.

Additions to the agenda: Donna had a message from Jesse Berg with Moore Engineering asking if the council would hold a special meeting next week to discuss the water tower project. Mayor Folstad asked if there was a deadline they needed to file by and for Donna to call and ask if it could wait until the Dec. meeting.

Motion made by Dave Hoff to approve the agenda, second made by Rick, all aye, agenda approved.

Guests: Solomon’s were hear to ask if the City Council would allow them to keep their third dog as they did not know of the two dog rule when they bought the house in Glenburn. After discussion on age and conditions of the dog, Rick made a motion to allow the Solomon’s to keep their dog. Second by Dave Hoff, all aye, motion approved.

Brenda and Tim were here to inform the council of a new program called ICS (Insured Cash Sweep) a service were public depositors can access FDIC insurance on funds placed into demand deposit accounts. This program has been amended to the North Dakota Century Code 21-04-09. There is no cost for this program and the interest rate will earn 1.50 % interest on the funds. After discussion, Dave Ashley so moved to approve the City utilizing the ICS (Insured Cash Sweep) program with First Western Bank and Trust of Minot. Second by Rick, Ashley yes, Hoff yes, Larson yes, motion approved. Tim will email the Account Setup form tomorrow.

**Reports from City Officers were given:**

 **(Water & Pets):**

1. Five shut off notices were sent out and thirty three late statements were sent out. No shut offs had to be made.
2. The Cost analysis from USWD was available for review.
3. No opinion from the Attorney General on the water contract. The City Attorney has been contacted to do the research on this matter.

**Dave Hoff (Sewer):** The generator building was completed on 10/12/18. Final payment was made and it is insured. Brad filled around the building with dirt and rock.

**Rick (Street):** Still rough.

**Dave A. (Buildings):** Nothing to report

**Mayor Communication:** Nothing at this time.

**Employee Communications:**

1. Brenda Schmidt has been hired as the deputy auditor
2. Council ok’d hiring of someone to shovel the snow in front of City Hall. Donna will check with the gentleman that did it last year.
3. Employees can have the day after Thanksgiving off.

**Engineers: No report.**

**Unfinished business:**

1. Temanson was contacted to work on the water contract with USWD.
2. Leatherbury clean up court date was to be set up by the Judge. Nothing heard about that as of this date.
3. Leaky roof fixed by Brad.

**NEW Business:**

1. Dave Ashley brought up getting a credit card from First Western Bank to have instead of having charge accounts all over town or if we need to order on-line. Limit will be set at $1000. Council approved of this and told Donna to get this set up.
2. Dave Hoff informed the council that water is puddling in the ditch on the corner of Chelsey Dr.; the culvert will need to be checked.

**PAYING OF THE BILLS:**

 Dave Ashley made the motion to approve the financial report and to pay the bills out of the proper accounts. Rick seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll 3,112.44

Donna Zeltinger – payroll 1,006.11

Brenda Schmidt-payroll 217.95

EFTPS (monthly withholding) 1,197.20

NDPERS (Oct.) 843.30

Aflac 414.98

Blue Cross Blue shield 1,933.20

Unum Life insurance 99.26

Ameripride 51.05

B & G Electric 917.38

Circle Sanitation 2,656.50

Enerbase 78.24

Fairview Cemetery 3.11

First District Health 22.00

Home of Economy 76.48

LeRoy’s Home Improvement 8,400.00

Material Testing 6,300.00

Moore Engineering 42,090.00

NAPA Auto parts 18.45

One Call Concepts 3.60

Otter Tail Power Co. 1,073.72

Renville County 1,335.00

Renville Co. Farmer 141.34

Rick Larson 554.10

Souris River Telephone 185.37

Staples 119.48

Upper Souris Water District 5,220.00

USA Bluebook 212.76

US Post office (stamps) 100.00

Water deposit refunds 199.70

**TOTAL ALL EXPENSES $ 78,582.72**

**Next meeting is scheduled for Monday Dec. 3rd, 2018 at 6:30pm**

Dave Hoff made the motion to adjourn the meeting at 7:06 pm, Rick seconded, all aye, meeting adjourned.

Approval date: \_\_\_\_\_\_

Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Auditor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_