Glenburn Council Meeting

August 6th, 2018

Mayor Folstad called the meeting to order at 6:34 pm. Present: Mayor Folstad, Council members Ashley, Hensen, Larson and Hoff. Other: Lyle Freeman, County Planning and Zoning committee; Bill Alverdes, township; Mitch Preskey, township and Fire Dept.; Lance Johnson, Fire Dept.; Arnie Langehaug, County Commissioner, Todd Engelhard. PW Brad Brandt and Auditor Donna Zeltinger.

Dave Hoff made the motion to approve the minutes from the July 9th, 2018 meeting. Second by Rick, all aye. Motion approved.

There are three additions to the agenda: 1. Guests to talk about Earth Recycling. 2. First Ave N. and the dead end street. 3. Moore Engineering paperwork to sign.

Motion made by Dave Ashley to approve the agenda with the additions, second made by Dianne, all aye, agenda approved.

 Guests: Mayor Folstad started the discussion by asking if the City Council or the guests had any concerns about Earth Recycling moving into the area. Most the concerns stated where about trash blowing around, trash being dropped off in the ditches, rodents becoming out of control and heavy road traffic. One council member stated that they had only heard good comments about a new business that could bring in more business to Enerbase and the Cafe, possible renters and more school kids. Having a local recycling center would be good as well. Some of the solutions where to set the conditional use permit to be annual, set some standards and have someone oversee that the trash and rodents don’t get out of hand and dust control be done by the business owner. Other questions were who was going to see to compliance on the issues. Lyle wasn’t sure at this time but he will report back once it is known. The Mayor and council thanked the guests for attending and giving their input.

**Reports from City Officers were given:**

**Dianne (Water & Pets):**

1. Seven shut off notices were sent out and six late statements were sent out.
2. There was one animal complaint of raccoons getting into gardens and on a patio. They tried live trapping and it didn’t work. Donna advised them to call ND Game and Fish.

**Dave Hoff (Sewer):** There was one bid From LeRoy’s Home Improvement for the building to house the generator near the Lift station for $15,400 total. After discussion, Dave Hoff made a motion to approve the bid from LeRoy’s Home Improvement. Second by Rick. Roll call vote; Ashley aye, Hensen aye, Hoff aye, Larson aye, motion approved.

**Rick (Street):**

1. Streets were started to be swept on July 25th, there are still some left to do.
2. A private property sign was placed by the alley on 1st Ave N. and Healy St, after some investigation it was found that people were going around a tree and electric pole to use the alleyway. Brad was told by council to cut down the tree and contact Otter Tail Power about moving the pole.

**Dave A. (Buildings):**

1. The remodeling to the building is close to be completed.
2. Dave made a motion to approve the application from Trudy Varty for a concrete patio, second by Dianne, all aye, permit approved.
3. Dave so moved to approve the driveway application from Scott Zurcher. The neighbor has signed the agreement for Zurcher to build on or close to the property line. Second by Rick, all aye, permit approved.

**Mayor Communication:** There will be a public hearing on August 7 at 1pm at the Mohall Community room at the courthouse to consider the application by Earth Recycling. Eric and Dave will try to attend.

**Employee Communications:** Donna will be needing a few days off over the next few months for medical testing. Council gave the okay for her to hire a deputy auditor again.

**Engineers:**

Jesse had sent paperwork on the water tower project: Dianne so moved to approve the Moore Engineering invoice # 18419 to be paid. Second by Dave Ashley, unanimous roll call vote, motion approved. The MR & I funding paperwork and DWSRF paperwork needed the Mayors signature.

**Unfinished business:** Nothing heard from Mohall on the ambulance issue. Donna will put in the newsletter this month about having a community meeting to see if there is interest in starting up the ambulance again.

**NEW Business:**

1. The Glenburn Park board had a letter requesting an increase in funding from the City. After discussion, Dianne so moved to increase the annual giving from four thousand to six thousand dollars a year starting in October 2018. Second by Dave Ashley. Roll call vote Hoff yes, Larson yes, Ashley yes, Hensen yes, motion approved.
2. After review and questions answered, Dave Ashley so moved to approve the Preliminary Budget for 2019. Second by Dave Hoff, RC Vote: Larson aye, Hensen aye, Hoff aye, Ashley aye. The public hearing on the budget will be held Oct. 1st at 6:15 pm, prior to the regular council meeting.
3. Diana Krause, Renville County Assessor, asked through an email if the City would be interested in having the County respond to the annual Boundary and Annexation survey (BAS) on the City’s behalf. After discussion, Dianne so moved to approve the County do the BAS survey. Second by Dave Ashley, all aye, approved.
4. Notifications from the County for foreclosure of tax liens was in the newspaper. There are two properties in Glenburn on this list.
5. The roadway on 1st Ave N. and Oakley Dr. needs to have citations written for people driving thru the dead end area. They are driving on private property when doing this.

The Sheriff said more No Thru Traffic signs would help them enforce the area more. The current sign has been run over or driven around. If the property owners are willing to identify the trespassers the Sheriff will give citations as well.

**PAYING OF THE BILLS:**

 Dave A. made the motion to approve the financial report and to pay the bills out of the proper accounts. Dave H. seconded, all aye. Motion approved.

**Paid To**  **Amount**

Brad Brandt-payroll 3,112.44

Brad Brandt/supply 350.65

Donna Zeltinger – payroll/supply 925.10

Kari Brandt/wages 387.88

NDPERS 12.50

Aflac 414.98

BCBS of ND 2,032.46

Fairview Cemetery 31.48

One Call Concepts 7.20

Ameripride 43.40

Circle Sanitation 2,656.50

Dakota Fire Ext. 68.96

Do All Industries 23.90

Enerbase 407.45

Farden’s Const. 720.00

First District Health 22.00

Larson Computers 117.60

ND Insurance Dept. 639.12

Otter Tail Power Co. 1,075.19

Renville County 1,335.00

Renville Co. Farmer 134.68

Sherwin Williams 665.70

Souris River Telephone 182.45

Upper Souris Water District 5,478.60

Western Dakota Energy Assoc. 255.87

**TOTAL ALL EXPENSES $ 21,101.11**

**Next meeting is scheduled for Thursday Sept. 6th, 2018 at 6:30 pm.**

Dave Hoff made the motion to adjourn the meeting at 7:52 pm, Rick seconded, all aye, meeting adjourned.

Approved date \_\_\_\_\_\_\_\_ Mayor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City Auditor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_